CLÁRLANN UCD
UCD REGISTRY

Information for the Spring Trimester 2023/24

Dear Student,

We are looking forward to welcoming you back for the Spring Trimester on Monday, 22 January 2024.

This email provides information on the following:

- Spring Trimester Registration
- Student Desk Supports
- Important Fee Information
- Emails from UCD
- Stay Connected

Final results for Autumn exams will be available by 2 pm on Tuesday, 30 January 2024 through SISWeb.
You will receive an email during the day containing a secure personalised link that will bring you directly to your results page. This is the only way in which you will be able to access your results on the day.
Further information on how your results will be released as well as information on understanding your grades can be found on the Current Students web page.

Wishing you every success with your studies.

Kind regards,

Kate Griffin
Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer and Curriculum Operations
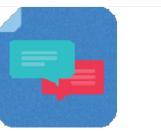Clárlann UCD | UCD Registry

Spring Trimester Registration

You will receive an email from UCD Graduate Studies with information about your Spring and Summer module registration. This will indicate if you need to register online via SISWeb or if you need to fill out a form to record your choices.

Both methods of registration will open on Tuesday, 16 January 2024. Check the Key Dates page for full details.

What you need to know

- Module registration closes at 5 pm on Tuesday, 06 February 2024.
- You can **register to Repeat/Resit/Withdrawn modules (if needed)** online from 2 pm on Wednesday, 31 January 2024 until 5 pm on Tuesday, 06 February 2024.
- Guides to online module registration are available on the Current Students website.

Please note: If you intend to withdraw from your Programme, please do so before Wednesday, 31 January 2024 to avoid being liable for Spring Trimester fees.

Read more

Student Desk Supports

The Student Desk is here to help you. Check out our Ask Us page for current services. You will also find useful information on our FAQs page.

Read more

Important Fee Information

The next instalment of fees for 2023/24 is due on Wednesday, 31 January 2024.

Check the fee payment information to see how much you need to pay. For students on programmes of two trimesters, this will be the remaining balance on your account.

You can make payments via your SISWeb account. Please note that some banks may limit how much can be paid per transaction. Other payment options are also available.

Read more

Emails from UCD

The University uses email as an official means of communication with students and provides a UCD Connect email to each student for this purpose.

What you need to know
In addition to the UCD Connect email, communications will also be sent to the personal email account of any student who has provided a non-UCD Connect account.

What you need to do

- Log into **SISWeb** and click on **My Registration**
- Look for the **My Profile** link and check that your **Email Preferences** are up to date
- If you don't want UCD to use your personal email address, you can change the setting to have emails sent only to your UCD Connect address

Please note
Your UCD Connect email address remains the main point of contact for all communications.

Read more

Stay Connected

There are a number of ways you can keep up with what's happening in UCD:

- Check your **UCD Connect email** regularly
- Check out the **Current Students website**
- Read the **UCD Student Email Updates**
- Keep an eye on the **key dates page**
- Learn more about the **IT Services for students**
- Watch the **useful bite-sized videos** created by the Student Desk
- Check out the UCD Student Desk **Ask Us page** for how to contact us

Get in Touch

Student Desk Connector

Tierney Building

This is an automated message. Please do not respond to this email. Click on the links above to contact us.