



Clárlann UCD | UCD Registry

2025/26 Curriculum Management Masterclass / Preparation 2024/25 Summer Module Edits

This email has been circulated to: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

The [Curriculum Management System](#) (CMS) will close for edits to 2025/26 September-intake majors on **16 May**. See below for details of a Curriculum Management Masterclass on **29 April**, and information about website changes and new video guides to assist with final edits.

Details of the upcoming Summer module edit window for the 2024/25 academic year circulated to Module Coordinators is also appended below for your information.

Kind regards,

Kate Griffin

Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations
Clárlann UCD | UCD Registry



Curriculum Management Masterclass

The Curriculum Team will host a Curriculum Management Masterclass on **Tuesday, 29 April at 11am (Zoom)**. The session will highlight key aspects of module and major structure edits on the CMS, and share tips on how curriculum reporting can be used to review changes that have been made.

Places can be booked via our [sign-up form](#)

[Sign-up to our Masterclass](#)



Review of 2025/26 September-intake Major Edits prior to 16 May

Our [Guides & FAQs](#) page has been updated to make it easier to locate guides, checklists & videos by topic.

The new [Editing & Reviewing Majors](#) section of our Guides & FAQs page provides you with helpful information to assist with final edits and reviews of your major structures.

We have developed new video guides, demonstrating how to use features such as [Bulk Remove/Replace Modules function](#) on major structures.

[Editing & Reviewing Majors](#)



Vision and Values, Programme Outcomes and Careers & Skills Statements (Programme Directors)

Programme Director edits to programme outcomes, vision and values and careers & skills statements will also close on the CMS on **Friday, 16 May**. The [Further Programme Information](#) section of our website contains useful guidance on how to record this information.

[Further Programme Information](#)



Support

If you would like any help, you can contact your [Curriculum College Liaison](#).

Weekly drop-in Q&A sessions are hosted by the Curriculum Team via Zoom. View this [google calendar](#) for time slots.

[About the Curriculum Team](#)

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