



Academic Council Quality Enhancement Committee (ACQEC)

Informal Summary Note of ACQEC Ordinary Meeting of 06 October 2021

1. ACQEC approved the minutes of the Ordinary Meeting held on 29 April 2021.
2. ACQEC welcomed new members of the committee and thanked outgoing members.
3. ACQEC noted the provisions of the *Conflict of Interest Policy* (https://sisweb.ucd.ie/usis/!W_HU_MENU.P_PUBLISH?p_tag=GD-DOCLAND&ID=85).
4. ACQEC noted the matters arising from the previous meeting.
5. ACQEC noted the postponement of the UCD IT Services review.
6. ACQEC noted the composition of Review Groups in relation to EDI.
7. ACQEC noted the updated 7-year schedule to reflect postponements and rescheduling.
8. ACQEC noted that there were no Review Site Visits since 29 April 2021.
9. ACQEC noted the following periodic quality review activity since its last meeting in April 2021:
 - a. Completed Review Group Reports for School of Agriculture & Food Science, School of Electronic & Electrical Engineering, School of Public Health, Physiotherapy & Sports Science.
 - b. Completed Quality Improvement Plans for UCD Teaching & Learning, School of Sociology, School of Music, UCD Human Resources, School of Irish, Celtic Studies & Folklore, Institute of Banking, School of Electronic & Electrical Engineering.
 - c. Completed QIP Progress Review Meetings for BDIC.
10. ACQEC noted that the Quality Guidelines are currently being revised for 2022 reviews.
11. ACQEC noted the approval of the Institute of Banking Quality Assurance Handbook.
12. ACQEC noted the site visit date for NCAD.
13. ACQEC approved the new members of the sub-group to expedite routine business.
14. ACQEC noted the endorsement of the one-year progress report for the UCD Institutional Review.
15. ACQEC noted the following Review Group Reports from the sub-committee:
 - a. UCD Teaching & Learning, School of Agriculture & Food Science, School of Public Health, Physiotherapy & Sports Science.
16. ACQEC noted the presentation on the QQI project on Academic Integrity.

17. ACQEC noted the submission of the ACQEC Annual Report to Academic Council.
18. ACQEC noted the endorsed Google Analytics Report.
19. ACQEC noted that the Draft Joint-Sectoral Protocol between Designated Awarding Bodies and Quality and Qualifications Ireland (QQI) for the Inclusion of Qualifications within the National Framework of Qualifications had been developed by QQI.

NOTE: This is an informal summary of an ACQEC meeting. It does not in any way prejudice the official minutes of the meeting, which will be presented to the next ordinary meeting of the ACQEC and which are the sole authoritative record of ACQEC business.